

March 18, 2020

Dear Valued Customer,

To protect you, our staff, and our community during the COVID-19 pandemic, we ask that you do not enter our premises if any of the following conditions apply to you:

- You have a fever, cough, or difficulty breathing
- You are living with anyone with any of these symptoms
- You have returned to Canada from a foreign country within the last 14 days

We ask that you exercise the following cautions while at Conestogo Agri Systems:

- Practice social distancing of 6 feet or 2 metres
- Cough or sneeze into your elbow
- Avoid touching your face (specifically mouth, nose, eyes)

Additionally, we have implemented a number of measures to minimize any potential disruptions to our customers while ensuring the well-being of our employees.

A few of the measures in place include:

- Increased workplace health and safety communications with our staff regarding ways to minimize the risk of spreading germs and virus such as sanitizing, hand washing and social distancing
- All employees have access to sanitary items to ensure they are protected
- Restricting all non-essential customer visits by sales staff,
- Increasing our inventory levels on critical items.

We are committed to maintaining our level of customer service, and giving you peace of mind while dealing with Conestogo Agri Systems.

Wishing you, your colleagues, families and friends wellness over the coming weeks.

*Conestogo Agri Systems team*